

Animal Discoveries Summer Camp

Parent Manual

Summer 2021



Welcome to Pasadena Humane Animal Discoveries Summer 2021

Dear SummerCamp Parents,

We are excited for your child to join us for this summer's Animal Discoveries Summer Camp at Pasadena Humane. We want to take this opportunity to welcome you to our organization and also provide you with helpful guidelines of what you and your camper can expect.

Animal Discoveries is a part of our Kids for Animals program, a community engagement program for children providing inspiration and practical information on ways kids can get involved and help animals. Teaching kids to value animals through fun, hands-on activities promotes respect and positive attitudes towards all living beings, while establishing a sense of responsibility to make the community a more humane place.

Animal Discoveries is a unique combination of humane education and animal-related activities that provides campers ages 8 to 12 with the opportunity to experience the different components of our shelter while offering a well-rounded curriculum with animals. Because of the dynamic nature of our ever-changing animal population, campers will have the opportunity to observe a wide variety of animals ranging from domestic to the exotic.

We understand you have many options when it comes to choosing a camp for your child. We are happy and excited that you have chosen Pasadena Humane's Animal Discoveries Summer Camp. If at any time you have any questions or concerns, please feel free to give us a call.

The Outreach Team at Pasadena Humane



About Us

Pasadena Humane is a donor-supported, nonprofit organization that provides animal care and services for homeless and owned animals in the Greater Los Angeles Area. For nearly 120 years, we've promoted compassion and care for all animals through lifesaving programs and services to the community that support the human-animal bond and keep pets healthy and safe. In 2020, we had a combined 91.5% live release rate for dogs, cats and critters and saved 100% of healthy and safe animals.

Pasadena Humane was founded in 1903 by a local Methodist group. In the early years, Pasadena Humane worked to ensure the humane treatment of draft animals, as well as rescuing and rehoming orphaned and abused children. Companion animals gradually replaced working animals as our main focus, as working horses were retired in favor of modern machines. Pasadena Humane has continually expanded and improved its services to meet the needs of the community. The shelter remained essentially untouched until a major renovation was completed in the mid-90s, which greatly expanded onsite animal capacity and created a dedicated space for humane education activities.

With campus renovations complete, attention has turned to program development. In the last five years, Pasadena Humane has adopted progressive sheltering practices focused on increasing adoptions, saving the lives of more animals and helping guardians keep their pets.

Below is a sample of a day in Animal Discoveries Summer Camp:

8:30 - 9:15

Sign-In

Classroom Rules, Google Classroom Intro to program

Placard Decorations/ Introductions

9:15 - 10:15

Let's walk the shelter!

Hand Washing

10:15 - 10:35

Snack Time & Animal Bloopers Game

Hand Washing

10:35 - 11:35

Guest Speaker of the day! Dog Behaviorist & Training Room Demo

Let's design an dog obstacle course

Special Guest Speaker *TBD

11:35 - 12:25

Animal Art

Pawsitively Lovely No Bake Dog Recipe

Hand Washing

12:25 - 12:30

Handwashing / Sign Out

*Please note that children will meet furry friends as much as possible. Animal interaction is based on which animals are considered healthy and safe.

Animal Discoveries Summer Camp Policies

Location: Animal Discoveries Summer Camp will be held in the Zahorik classroom located on the second floor of the Zahorik building at the main Pasadena Humane campus. Drop off and pick up will be located in the brick parking lot off Raymond Avenue. Your child will be required to be signed in and out by an adult daily. Each student will also have their temperature taken by a staff member.

Attendance: Pasadena Humane mandates that campers must be signed in and out by an approved parent or guardian each day in the shelter. ***Any and all approved parents or guardians must be listed in advance.*** This person must be at least 18 years of age. Please make sure to print your name clearly and legibly. Anyone authorized to pick up a child will be asked to show proof of identification at all times. Any last minute changes or amendments to this list of people authorized to sign in and drop off, the parent or guardian must call Ms. Loni or Ms. Izzie at (626) 792-7151 ext. 124.

Upon arrival to camp on Monday, please be sure to have the following forms printed and filled out:

- Informed Consent Questionnaire
- Indemnity Waiver and Release of Liability Form
- Authorization for Emergency Treatment
- Health History Form
- Medication Authorization Form
- Pick Up & Drop Off Authorization Form



Operating Hours

Each day of camp will begin promptly at 8:30 am and end at 12:30 pm. Animal Discoveries Summer Camp staff and volunteers will be on-site prior to each day's camp as early as 8:15 am and will remain on-site as late as 1:00 pm. The shelter is currently open to the public for services by appointment only. Our on-site Shelter Shop is open for walk-in shopping. The store is located at the corner of Del Mar Blvd. and Raymond Ave.

Disciplinary Policy & Expectations

Pasadena Humane encourages positive reinforcement to be used inside the classroom and shelter. Explicitly conveying our policy and expectations of camper's behavior will help ensure and support a positive learning environment for all.

Pasadena Humane has a zero tolerance for the behaviors listed below. Any of these behaviors should be brought to the immediate attention of the Community Programs Manager.

- Threats, talk of violence, or actual violent physical contact toward self or others
- Foul or abusive language
- Bullying or harassment

Anyone found in violation of Pasadena Humane Code of Conduct is subject to termination of services and dismissal from camp without recompense of registration fees.

Any violations of our Disciplinary Policy will be handled directly by the Community Programs Manager and any inquiries by parents can be made either in person, or by telephone and email.

Cancellation and Refund Policy

Refunds are not granted within 7 days prior to the start of your designated week of camp. Parents/Guardians and campers acknowledge that if a camper is dismissed due to a violation in our Disciplinary Policy or chooses to leave Animal Discoveries Summer Camp early for any reason, no refunds will be granted.

Financial Aid

Our financial aid program was created to provide as many kids as possible the opportunity to experience the benefits of Animal Discoveries Summer Camp. Financial aid is granted only to campers with financial need and determined by set criteria. All submitted information is strictly confidential. Applicants will be notified via email of their application request. Financial aid is limited, not guaranteed, and granted on a case by case basis. If you are interested, please email outreach@pasadenahumane.org

Procedures for Injuries

All precautions will be taken to prevent serious health risks to all campers. In the case of an injury, all such events will be reported by staff or volunteers to the Community Programs Manager. For any non-emergency injuries, staff will assess to determine if a phone call to authorized persons is necessary or if First Aid can be administered. All staff and volunteers have direct access to multiple First Aid stations around the shelter. In the event of a medical emergency, immediate action will be taken by staff to call 911. The information on the Authorization for Emergency Treatment and the Pick-Up Authorization forms will be used to notify you of the situation and subsequent directions. Because of this, please be sure to include up-to-date information on these forms.



In case of an injury, staff will complete the Injury Report Form that will be shared with parents or guardians. In the case of an animal bite, an Animal Bite Report will be completed.

Campers with Special Needs

We strive to ensure and provide a positive experience for all campers while attending Animal Discoveries Summer Camp. If your child has any behavioral considerations, medical needs, or special needs, please provide us with the appropriate information upon registering for camp by emailing outreach@pasadenahumane.org. We will review any notes provided by parents or guardians, and if need be, further work and correspond with you to help make specific accommodations for the camper.

Allergies

Parents or guardians are required to list any allergies campers may have upon registration and should be included on the Health History Form.

Calling Parents or Guardians

Parents may be called throughout camp if any of the following issues arise:

- Serious injury or medical emergency. Any time there is a skin break involved or a bite.
- Camper reports feeling ill.
- When a camper has not been picked up by 12:45 pm.
- When a camper asks to go home.
- Extreme behavioral circumstances (i.e. campers are inconsolable, used violence toward humans or animals, extreme shyness, etc.).
- Any incidents of bullying, fighting, or abusive behavior whether physical, verbal, emotional, or psychological.

What to Bring to Camp Each Day

Nut Free Snacks & Water

Please pack a snack, as the campers will be active throughout the day. Please clearly label a water bottle with the campers name on it.

Required Attire

Please make sure your camper is dressed appropriately everyday for camp:

- Animal Discoveries T-shirt and name badge
- Long pants or leggings
- Closed-toed shoes
- Shorts or sandals will **not** be accepted.

Medications

All medications will be collected upon camper's sign in and drop off on the first day of camp. Doctor-prescribed and over-the-counter medicines are categorized as "medications" and require the following steps:

- Completed Medication Authorization Form.
- Medications must be in the original container with a legible label.
- Each medication label must include the camper's name, name of medication, dosage, and timing of distribution.
- Over-the-counter medications must be in their original packaging.
- Each container must be put in a zip-lock plastic bag with the camper's name written on the outside.
- Please write on the medication label if it needs to be refrigerated.



Thank you again for choosing Pasadena Humane for your child's summer experience. We look forward to seeing you on the first day of camp of what is sure to be a fun-filled, educational week of activities for your camper. What better way to spend part of the summer than making new friends, learning together, playing games, and being around the amazing animals at our shelter?

If you have any questions prior to or during camp, do not hesitate to contact us.

Helpful Reminders:

- For assistance, please email outreach@pasadenahumane.org or call 626.792.7151 ext. 283
- Each day, camp begins at 8:30 am and ends at 12:30 pm.
- Camp drop offs and pick ups will be at the brick parking lot
- Have the required forms completed on the first day of camp:
 - Informed Consent Questionnaire
 - Indemnity Waiver and Release of Liability Form
 - Authorization for Emergency Treatment
 - Health History Form
 - Medication Authorization Form
 - Pick Up & Drop Off Authorization Form