



Spay/Neuter Clinic (SNiP) Veterinarian

FSLA Classification
Full-Time, Exempt, Tier 2

REPORTS TO: Sr. Vice President

DIVISION: Operations

DEPARTMENT: Medical

JOB DESCRIPTION

Summary/Objective

This position is responsible for medical care and surgery provided to patients in the public, high volume wellness clinic in accordance with established policies and procedures.

Supervisory Responsibilities: None

Job Duties and Responsibilities:

- Perform spay/neuter surgeries, vaccinations, exams, and treatment for owned animals in the PHS high volume wellness clinic.
- Observe, evaluate, perform exams on animals for signs of illness and address symptoms as needed.
- Work with leadership to create and enforce medical and care policy and procedures.
- Promote humane care, compassion, and treatment to all animals at all times
- Adhere to the highest ethical standards and provisions of veterinary practice in a safe, competent, professional, and humane manner.
- Must be able and willing to perform up to 30 sterilization or more surgeries for dogs and cats daily; or be willing to work/learn to achieve shelter specific goals.
- Execute procedures in a competent, safe, and efficient manner.
- Assist with ensuring that the health, care, and behavior needs of all animals at PHS is to the highest quality and communicates animal and process challenges to the appropriate party.
- Answer questions and provide educational information using great customer service techniques to assist customers with pet ownership needs and to guide them to PHS programs service, and collateral.
- Maintain and provide proof of a current license to practice veterinary medicine in California.
- Maintain and provide controlled drug licenses, controlled substance logs, and complete records.
- Adhere to applicable state and federal laws governing the practice of veterinary medicine.
- Participate in and provide proof of continuing educational requirements.
- Maintain strict confidentiality on client, patient, and donor information.
- Work with Clinic Manager and SNiP Coordinator to ensure a smooth running facility.



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- Assist shelter veterinarian with exams, treatments, medical care, and surgery for shelter animals as needed and assigned.
- Assist the Helping PAWS program with offsite wellness clinics as needed and assigned.
- Assure a safe working environment and actively participate in PHS safety programs.
- Participate as needed in special department projects.
- Work as a team member with other departmental managers.
- Represent PHS at outside meetings, liaison with other organizations and contractors/partners as needed. Make presentations and speak publically on PHS.
- Perform other duties as assigned.

Requirements and Qualifications

- Must interact positively with supervisor, management, coworkers, volunteers, and the public to promote a team effort and maintain a positive and professional approach.
- Must come to work regularly and on time to follow directions, take criticism, get along with coworkers and supervisors; treat coworkers, supervisory staff, members and guests with respect courtesy and refrain from abusive, insubordinate and/or violent behavior.
- Must participate in Mandatory All Staff Meeting every third Thursday of the month.
- Must be able to work independently with minimal supervision.
- Ability to lift up to 50lbs

Skills and Qualifications

- Doctor of Veterinary Medicine (DVM) or equivalent
- Some shelter experience preferred.
- Appropriate State Board of Veterinary Medical Examiners License; DEA License
- Computer literate
- Excellent communications skills; sense of humor helpful

Work Schedule

Flexible including weekends.

Working Conditions

Fast-paced environment. Exposure to numerous animals including those with uncertain dispositions.

PHS prohibits discrimination against or harassment of any person employed by or seeking employment with PHS because of race, creed, religion, color, or national origin or because of



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age, physical or mental disability, marital status, or sex when the reasonable demands of the position do not require an age, physical or mental disability, marital status, or sex distinction. Federal law requires proof of citizenship or "alien right-to-work" status.